



Kenya Power

*The Kenya Power & Lighting Co. Ltd.
Central Office – P.O. Box 30099, Nairobi, Kenya
Telephone – 254-02-3201000
Fax No. 254-02-3201889
Stima Plaza, Kolobot Road*

Our Ref:

5th May, 2016

M/s

Dear Sir,

ADDENDUM NO. 2 TO THE TENDER NO. KP1/9AA-2/OT/57/HR/15-16 FOR PROVISION OF CLEANING SERVICES COMPANYWIDE

The following amendments are made to the specified provisions of the Tender document.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. Clarifications made to the interested bidders.

1. **Mau Office:** NOTE that Mau Office(pg 51) has been moved to a different location hence changes in specifications as shown below:

MT KENYA REGION - OFFICES

PREMISES DESCRIPTION AND SUMMARY OF CLEANING SPECIFICATIONS – MT KENYA REGION

Contact Person – Filex Minai Admin. Officer (0722-634840)

Maua Office	Along Maua Kanuni Rd (building owned by Catholic Diocese of Isiolo)	Offices	This refers to office space of about 1,547sq.ft Floor finish is cement screed. 4No.WC((2 ladies & 2 gents), 2 WHB and a kitchen with sink.
Minimum no of workers required is 2 (no)			

2. **Kajiado Town:** NOTE that Kajiado Town Office was not included in the tender document. Below is the specifications for the said office.

Contact Persons for Kajiado Town Office: Joel Too 0716722950/Esther Kahui 0721312612

LOCATION	DESCRIPTION	SCOPE OF WORK
Kajiado town	Offices	This is an office area measuring approximately 3,000 square feet on the ground, 1st & 3rd floors, with toilet having (6) WC's. The premises are fully complete with all finishes done including floor tiles to all the areas and cabro paving on enclosed parking area. Work entails thorough cleaning of offices, dusting, garbage collection and disposal on weekly basis. Cleaning of all communal/common areas, tending to flowers inside the offices, Cleaning of door mats, drainage clearance, and cleaning of office seats. Provision of exhaust services when required.
Minimum no of workers 4		

2. DEADLINE FOR SUBMISSION OF TENDER

The tender shall be closed on **Thursday, 19th May, 2016 at 10.00am**. Tender opening shall be done on the same day at 10:30 am at the auditorium, Stima Plaza.

All the other terms and conditions remain as per the tender document.

Yours faithfully,

For: KENYA POWER & LIGHTING COMPANY LIMITED.


BERNARD NGUGI
Ag. GENERAL MANAGER, SUPPLY CHAIN